

GROUP VISITS 2022

BOOKING FORM

Please note that as Government Guidelines change, we may have to amend your group visit. Our Groups Organiser will be in touch should anything affect your visit.

We offer four different packages for your visit to Watts Gallery - Artists' Village. These reflect a range of options to suit all budgets, interests, and amount of time your group would like to spend on site. Please choose from one of packages below and select catering options for your group.

Additional discounts on price are only offered to Students/Under 25s and Art Pass members.

Once you have completed the booking form, please return to groups@wattsgallery.org.uk.

Group name	
Group leader contact name	
Contact telephone number	
Postal address	
Email address	
Please inform us of any access requirements that you group may have	
Date of visit (must be approved in advance)	
Total members in party	
No. of under 25s and/or Art Pass members	
Arrival and departure time	
Method of transport (if by coach please supply company name)	
How did you hear about group visits to Watts Gallery? (Magazine advert, email, social media etc.)	

PLEASE SELECT YOUR GROUP PACKAGE

Package	Price	Please Tick
The Apprentice Package <ul style="list-style-type: none"> ✓ Entry ✓ Self-guided visit 	Standard group rate: £11.00pp Students/Under 25s and National Art Pass holders: £6.25pp	
The Protégé Package <ul style="list-style-type: none"> ✓ Entry ✓ Choose 1 guided tour of your choice 	Standard group rate: £17.00pp Students/Under 25s and National Art Pass holders: £12.25pp	
The Master Package <ul style="list-style-type: none"> ✓ Entry ✓ Choose 2 guided tours of your choice 	Standard group rate: £22.00pp Students/Under 25s and National Art Pass holders: £17.25pp	
The Signor Package <ul style="list-style-type: none"> ✓ Entry ✓ Choose 3 guided tours of your choice <p>Please allow a full day for this package</p>	Standard group rate: £26.00pp Students/Under 25s and National Art Pass holders: £21.25	
Welcome Pack Add a welcome pack for each group member to be collected on arrival.	Watts Gallery – Artists’ Village Guidebook and tote bag. £7.00	

Current Tours Available	Please Tick
Watts Chapel (75 minutes)	
Artists’ Village Walking Tour (90 minutes)	
Tours which may become available in the future. In the event that the Covid-19 Government Guidelines ease before your visit please select any tours which you would like to include or swap for your visit. We will endeavour to provide this package should it become safe & viable to do so.	
Watts Gallery (60 minutes)	
Limnerslease: Artists’ Home (75 minutes)	

OLD KILN CATERING

Catering **must be pre-booked** for all group visits and private tours. Groups have the exclusive use of the Old Kiln for lunches and light refreshments. Please indicate any dietary requirements or allergies in the space provided. All prices are per person.

All lunch options are served with jugs of water and elderflower cordial.

Some group lunch timings may need to be staggered if the Government Guidelines require social distancing.

PRE-ORDERED CATERING	Price	Number Required
Tea, coffee, and biscuits on arrival	£3.50	
LUNCH OPTIONS		
Homemade seasonal soup of the day served with a homemade sandwich and crisps.	£12.50	
Freshly prepared sandwich platter with a variety of delicious fillings served with sea-salted crisps. Choose from an additional dressed seasonal salad OR a fresh fruit platter.	£11.50	
Homemade individual vegetarian quiches served with homemade coleslaw and a fresh dressed garden salad.	£10.50	
Homemade seasonal soup of the day served with thick sliced multi-seed bread.	£7.50	
Add a piece of delicious homemade cake to any lunch option	£3.00	
Add refill tea and coffee to any lunch option	£2.50	
Add a glass of white or rose wine to any lunch	£7.45	
Afternoon Tea: pots of tea and coffee served with freshly baked scones with jam and clotted cream OR delicious homemade cake.	£6.50	

Total Admissions Costs	
Total Catering Cost	
Total Cost	

PAYMENT

You can pay by invoice, cheque, or credit card. All admission fees and catering fees must be made as one payment two weeks in advance of your visit. Please note that all prices are shown per head and include VAT.

You can pay by card by calling 01483 813589 or by cheque made payable to **Watts Gallery Trust**.

Groups of 15 or more people must secure their booking with a 10% deposit taken at least 4 weeks in advance.

RISK FREE BOOKINGS

Bookings will remain fully refundable should the visit be altered or cancelled due to changes in Covid-19 Government Guidelines.

You can pay by card by contacting groups@wattsgallery.org.uk or by cheque made payable to **Watts Gallery Trust**.

NEXT STEPS

After filling out this booking form please email it to groups@wattsgallery.org.uk. Alternatively, you can post it to Ellen Meade (Group Visits), Watts Gallery – Artists' Village, Down Lane, Compton, Guildford, Surrey, GU3 1DQ.

Once the booking form is received, we will be in touch to confirm your booking and plan your itinerary. Should the Government Guidelines ease, we will endeavour to make any requested changes to your visit. Please note that this will not be possible in all cases and changes to tours will require at least 2-weeks' notice.

Our priority is your safety. Should the country go into lockdown, or the Covid-19 Government Guidelines tighten before your visit, we will be in touch to discuss your options.

YOUR DETAILS

We would like to keep your details on file to enable us to monitor group bookings at Watts Gallery – Artists' Village. We promise that any information you give us will be used for Watts Gallery – Artists' Village purposes only.

Please click this box if you wish for your information to be used in the manner detailed above.

Please click this box if you are happy to receive information regarding our new exhibitions, events, and special offers for groups.

Signature	
Date	

If you have any questions about Group Visits, please contact our groups organiser on 01483 813589 or email groups@wattsgallery.org.uk